

# Mail Management

THE MILLENNIUM  
GROUP

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## Receive mail with confidence

The Millennium Group has been successfully optimizing and managing business and governmental mail operations for over a quarter century. Over this extensive period of time, we have developed industry tested strategic approaches that are tailored to our client's unique requirements. We have come to learn over many successful partnerships that no two engagements are alike, and each deserves individual attention and a custom design for success.



Businesses across North America enjoy reliability when selecting The Millennium Group to manage their mail operations. Accuracy of delivery, process efficiency, innovative technology, professional staffing and accessible customer support is what drives our company to remain ahead of the industry. Our commitment to service excellence has earned accolades from the business community's most prestigious institutions for service quality and company growth.

## Secure your mail operations

The Millennium Group has several layers and capabilities to protect your company from mail-born threats. The latest CBRNE detection equipment, combined with proven procedures and highly-trained staff provide maximum prevention barriers against even the most sophisticated threats.

Dedicated prevention personnel, and pathogen protection and X-Ray detection equipment formulate an advanced mail screening system that combines experience and technology.



**maximize security**

**internal & external mail solutions**

**domestic courier processing**

**international courier processing**

**HAZMAT, power equipment certified**

**process improvement & automation**

**mail imaging & postage savings**

**digital mail solutions**



*X-Ray Detection*

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## Digital mail upgrade

Your digital mail upgrade can supplement or replace your existing mail operation. Business across the continent are enjoying the space saving, efficiency increasing, cost reducing benefits of digital mail technology.



### *Advanced Technology*

- Electronic Desktop Mail Delivery
- Virtual & Mobile Employee Support
- Strategic Workgroups
- Disaster Recovery Abilities
- Natural & Biological Occurrences & Threats
- Archived Capture of Received Documents
- Searchable Content Information

### *Key Intelligent Features*

- Automatic Email Alert
- View & Manage Mail Via Internet
- Dynamic Database Search
- Auto-correct & Database Matching



## Mail sustainability initiatives

The Millennium Group is a staunch supporter of environmental sustainability, and we work to integrate green initiatives into every aspect of our service approach from technology to process.

One of those integrated green initiatives is mail list maintenance. “Undeliverable as Addressed (UAA)” or “Return to Sender” mail more often than not ends up in the trash. It is easy for organizations to lose track of their mailing lists throughout the years, and during this time UAA mail volumes have increased immensely. To solve this issue, The Millennium Group performs routine maintenance of client mailing databases. This simple, yet effective activity will help eliminate the waste of paper. Along with its environmental benefits, database maintenance provides a tremendous cost savings advantage by minimizing wasted mail piece production, replacement and associated postage costs.



A second initiative is our “unsolicited mail amnesty program”. This identifies unwanted or unsolicited mail by marking it so it is easy sorted or discarded. If so desired, our mail staff will contact distributors and opt-out on our client’s request.

## Contact us today!

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